



Michael Page

www.michaelpage.co.jp

OSAKA - B2B Customer Service Representative - Manufacturing

Order Management - B2B

Job Information

Recruiter

Michael Page

Job ID

1491280

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Osaka Prefecture

Salary

3 million yen ~ 5 million yen

Refreshed

August 22nd, 2024 17:11

General Requirements

Career Level

Entry Level

Minimum English Level

Fluent

Minimum Japanese Level

Native

Minimum Education Level

Associate Degree/Diploma

Visa Status

Permission to work in Japan required

Job Description

We are seeking a skilled Customer Service professional for a leading global company in Osaka. The role involves managing customer orders, providing sales support, and requires strong English skills due to the company's international operations.

Client Details

Global Manufacturing company.

Description

Key Responsibilities:

- Manage customer orders and provide comprehensive sales support
- Process orders, verify shipments, and handle invoices
- Collaborate with international teams, including manufacturing facilities in China and Vietnam
- Ensure a high level of customer satisfaction through efficient communication and problem-solving

Job Offer

Salary: JPY 3M-5M base + bonus

Schedule: 8:30 AM - 5:30 PM, Monday to Friday (Primarily office-based with some flexibility)

Benefits: 11 days of vacation leave, 4 days of summer leave, health insurance, transportation allowance, and performance bonuses

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Michelle Rosette on +813 6832 8698.

Required Skills

- Minimum 2-3 years of order management, sales support in manufacturing or related industry.
 - Knowledge in SAP
 - Native level in Japanese and ability to communicate in English
 - Amenable to work in OSAKA Office
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Company Description

Order Management B2B