

SEIRE www.eiresystems.com	
Network Infrastructure Decommissioning Analyst	
Job Information	
Hiring Company EIRE Systems K.K.	
Job ID 1491092	
Industry IT Consulting	
Job Type Contract	
<b>Location</b> Tokyo - 23 Wards, Chiyoda-ku	
Train Description Marunouchi Line, Otemachi Station	
<b>Salary</b> Negotiable, based on experience ~ 9 million yen	
Refreshed November 26th, 2024 12:00	
General Requirements	
Minimum Experience Level Over 3 years	
Career Level Mid Career	
Minimum English Level Fluent	
Minimum Japanese Level None	
Minimum Education Level Bachelor's Degree	
Visa Status Permission to work in Japan required	
Job Description	

Excellent opportunity for a processes-driven IT professional to make a meaningful contribution to a global financial firm's Data Security operations.

As a process owner for Decommissioning of network hardware and data, you will manage and track the series of steps through which network hardware and related IT assets must go at "end-of-life".

You will be the contact point for Network Engineers, Data Center Operations and other technology and business stakeholders regarding compliance with data decommissioning policies, processes and procedures.

You'll define and document timelines, monitor progress and drive for completion within due dates, conduct audits to ensure processes are adhered to, and escalating issues as required.

Work to establish and improve proper reporting and transparency for senior management, and take proactive measures in collaboration with automation teams to help automate the process and to streamline the reporting.

## **Required Skills**

This role requires a technically savvy, details-focused professional who has a of good practical understanding of various enterprise-scale networking technologies and data platforms.

Prior hands-on experience of data decommissioning (i.e. data wiping and device destruction processes) will be a distinct advantage.

Other Skills:

- Strong leadership skills.
- Strong verbal and written communication skills.
- Strong with Microsoft Office
- Efficient with SharePoint
- Self-starter and results driven
- Excel, PowerPoint, Splunk, Linux,
- Basic scripting skills in Python / Shell / Perl may be advantageous.

**Company Description**