



Analyst, IT Asset Management (Network Infra)

Job Information

Hiring Company

[EIRE Systems K.K.](#)

Job ID

1491092

Industry

IT Consulting

Job Type

Contract

Location

Tokyo - 23 Wards, Chiyoda-ku

Train Description

Marunouchi Line, Otemachi Station

Salary

Negotiable, based on experience ~ 9 million yen

Refreshed

August 20th, 2024 17:50

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Excellent opportunity for a processes-driven IT professional to make a meaningful contribution to a global financial firm's Data Security operations.

As a process owner for Decommissioning of network hardware and data, you will manage and track the series of steps through which network hardware and related IT assets must go at "end-of-life".

You will be the contact point for Network Engineers, Data Center Operations and other technology and business stakeholders regarding compliance with data decommissioning policies, processes and procedures.

You'll define and document timelines, monitor progress and drive for completion within due dates, conduct audits to ensure processes are adhered to, and escalating issues as required.

Work to establish and improve proper reporting and transparency for senior management, and take proactive measures in collaboration with automation teams to help automate the process and to streamline the reporting.

Required Skills

This role requires a technically savvy, details-focused professional who has a of good practical understanding of various enterprise-scale networking technologies and data platforms.

Prior hands-on experience of data decommissioning (i.e. data wiping and device destruction processes) will be a distinct advantage.

Other Skills:

- Strong leadership skills.
- Strong verbal and written communication skills.
- Strong with Microsoft Office
- Efficient with SharePoint
- Self-starter and results driven
- Excel, PowerPoint, Splunk, Linux,
- Basic scripting skills in Python / Shell / Perl may be advantageous.

Company Description