

Indirect Procurement Specialist

Indirect Buyer @ Global Healthcare

Job Information

Recruiter

Michael Page

Job ID

1489925

Industry

Pharmaceutical

Company Type

Large Company (more than 300 employees) - International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Salary Bonuses

Bonuses included in indicated salary.

Salary Commission

Commission included in indicated salary.

Refreshed

August 8th, 2024 15:34

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

The Indirect Procurement Specialist will manage source-to-pay activities for corporate services, travel, and fleet categories. This role involves collaborating with local and regional stakeholders to translate global category strategies into actionable plans for the local market.

Client Details

This pharmaceutical company is a global healthcare leader dedicated to improving the quality of human life by enabling people to do more, feel better, and live longer. With a rich history spanning over a century, the company is known for its innovative medicines, vaccines, and consumer healthcare products. It operates in various therapeutic areas, including

respiratory, oncology, and immunology, and is renowned for its extensive research and development efforts. The organisation has a strong commitment to sustainability and ethical business practices, aiming to make a significant impact on global health challenges.

Description

- Act as a liaison between local stakeholders or regional hubs and the global procurement team.
- Ensure business continuity and direct inquiries to the appropriate Regional Category Manager.
- Support understanding and compliance with procurement policies, providing necessary training and support.
- Align local needs with global sourcing strategies in collaboration with regional and global category teams.
- Identify and deliver business benefits related to supply assurance, quality, service, cost, and innovation.
- Drive operational efficiency through contract compliance and managing tail spend.
- Develop and manage budgets in line with global and regional strategies, coordinating with stakeholders and finance.

Job Offer

- Flexible working environment with two days of work-from-home allowance and flexible hours.
- Opportunity to develop career in a diverse environment and learn procurement best practices from one of the market leaders.
- Stable company with a strong reputation and a robust research pipeline.
- Great work-life balance.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Maria Kosareva.

Required Skills

The ideal candidate will have 2-3 years of procurement experience, strong communication skills in both Japanese and English, effective stakeholder management capability, project management skills, and a growth mindset.

Company Description

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