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## Accounting Manager - Japan-based Software Company

Join a growing SaaS company

### Job Information

#### Recruiter

Robert Half Japan Ltd.

#### Job ID

1489573

#### Industry

Internet, Web Services

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards

#### Salary

7 million yen ~ 8.5 million yen

#### Refreshed

August 6th, 2024 14:46

### General Requirements

#### Minimum Experience Level

Over 3 years

#### Career Level

Mid Career

#### Minimum English Level

Daily Conversation

#### Minimum Japanese Level

Fluent

#### Minimum Education Level

Associate Degree/Diploma

#### Visa Status

Permission to work in Japan required

### Job Description

#### Company Profile

Our client is a Japan-based SaaS start-up company with operations in Japan and Singapore, and plan to expand to a wider geographical coverage.

#### The Role

- Manage accounting team members
- Review journal entries
- Review trial balances
- Oversee financial closing activities (monthly, quarterly, and annual)
- Approve and review cash management, transfers, and expense reimbursements
- Support tax filings (prepared by external tax advisors) with monthly support and review
- Handle audit responses (annual financial statements), prepare financial statements, and business reports
- Improve and build business workflows (considering changes to the accounting system due to business expansion)

- Address inquiries from business units
- Review overseas financial statements (conduct monthly reviews of local accounting consulting at various locations)
- Coordinate with local accounting firms

#### Your Skills

- 5+ years of accounting experience (with minimum 3 years at listed companies)
- Full proficiency in Japanese, with business-level English

#### Location

Tokyo

#### Salary

7M - 8.5M JPY

#### Selling points

- Opportunity to work at a Japan-based Software company with operations in Japan and Singapore, and planning to expand in the next few years
- Opportunity to start managing a team
- Good work-life balance: flextime system (core hours is 12 PM~4PM), low overtime work (10-20 hours/month on average), partial remote work (although coming to the office is recommended)

Reference Number: 06940-0013034832

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#### Company Description

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