



## Material Management Manager ※米沢工場勤務※

インテグリス・ジャパン株式会社での募集です。購買のご経験のある方は歓迎です。

### Job Information

**Recruiter**

JAC Recruitment Co., Ltd.

**Hiring Company**

インテグリス・ジャパン株式会社

**Job ID**

1488942

**Industry**

Chemical, Raw Materials

**Company Type**

International Company

**Job Type**

Permanent Full-time

**Location**

Yamagata Prefecture

**Salary**

5 million yen ~ 8.5 million yen

**Work Hours**

09:00 ~ 17:15

**Holidays**

【有給休暇】有給休暇は入社時から付与されます（初年度最大15日）※初年度有給付与日数は入社月に応じて変動します。【休日】完...

**Refreshed**

February 28th, 2025 03:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

【求人No NJB2220318】

山形県米沢市にある米沢工場にて、Material Management Managerをご担当いただきます。

The core purpose is the mission of the job · why it needs to be filled and how it fits into the organization. By narrowly defining the Core Purpose you're able to define what's needed to solve the existing business challenge (s)

· Material Management function consists of two teams buyer and warehouse.

- ・ Material Manager needs to:
- Manage Raw material supply from internal and external and inventory.  
 Manage People and build strong team.  
 Manage Suppliers with good communication.  
 Supervise warehouse manager who manages in plant warehouse operations and outsourced operation (3PL)  
 Response to audits not only financially but ISO and RBA

Material Management Manager manage buyers roles below

- ・ Create and process standard purchase orders (PO) outline agreements in SAP to approved vendors (under Global AVL) to optimize inventory.
- ・ Manage supplier order and delivery confirmations and update order details into SAP on a timely manner.
- ・ Communicate any supply gaps back to operations in line with escalation path.
- ・ Update schedule and expedite materials to meet the latest production plan.
- ・ Resolve shipment/warehouse and customs related issues with logistics.
- ・ Follow up with Freight forwarders/Couriers to meet PO delivery ETD/ETA.
- ・ Track supplier performance to commit dates/contracted lead times and cost.
- ・ Initiate/conduct negotiation with suppliers on tactical execution to improve delivery quality performance etc. to meet factory demand.
- ・ Establish and maintain effective relationships with suppliers.
- ・ Manage Supplier quality issue causing block stock and work with QA SQE CM for further action/ resolution with supplier including RMA/RTV.
- ・ Manage invoice exceptions (VIM) and resolve issues with suppliers and finance.
- ・ Maintain material master/ Purchasing Info Record in SAP to optimize purchasing methods or support NPI. This should be reviewed on monthly basis for active materials.
- ・ Maintain a organization that allows in house departments to reliably support outsourced companies and manage and supervise them.

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## Required Skills

### 【必須条件】

- ・ 上級以上の英語力
- ・ 調達マネージャー経験
- ・ ERPシステムの使用経験

### 【歓迎条件】

- ・ ビジネスレベルの英語力
- ・ 半導体業界での調達マネージャー経験3年以上
- ・ SAP使用経験
- ・ サプライヤー（グローバル）と仕事をした経験がある方

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## Company Description

■インテグリスグループの主要製造拠点の一つとして、精密ろ過フィルター（薬液フィルター、ガスフィルター）、ディスクポンプ、ウェーハ出荷容器、搬送容器などを製造。