



HR Project Specialist

外資グローバルロジスティクス企業での募集です。給与・社会保険のご経験のある方...

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

外資グローバルロジスティクス企業

Job ID

1488320

Industry

Logistics, Storage

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

7 million yen ~ 9 million yen

Work Hours

09:00 ~ 17:45

Holidays

【有給休暇】有給休暇は入社後4ヶ月目から付与されます 初年度 12日 4か月目から ※初年度は入社月に応じて付与 入社5年目以...

Refreshed

August 29th, 2024 05:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2243165】

- ・ Human Resources transformation role with a strong focus on HR to Time and Payroll Integrations
- ・ Liaison with local HR team Regional/Global stakeholder to drive the implementation initiative with external vendors.
- ・ Responsible for end to end processes collection assessment documentation and standardization of existing processes.
- ・ Contribute towards change management.
- ・ Ensure processes policies and approaches are regularly refreshed in accordance with new policies or law and regulation

changes.

- ・ Continuously look for opportunities to improve utilizing skills in HR process re engineering and business change management.
 - ・ Maintain HRIS systems and provide reporting with regional HR and finance team.
 - ・ This role will be within Japan C B team as an individual contributor.
-

Required Skills

- ・ ビジネスレベルの英語力/ネイティブレベルの日本語力
 - ・ 給与社保関連の3年以上のご経験
 - ・ HRISの導入、運用のリード経験
-

Company Description

ご紹介時にご案内いたします