



Bilingual Project Managers バイリンガルのプロジェクトマネージャー

Job Information

Recruiter

[Hire Pundit Japan Corporation](#)

Job ID

1487436

Industry

IT Consulting

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Permanent Full-time

Location

Japan

Salary

8 million yen ~ 10 million yen

Refreshed

March 24th, 2025 02:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

- Coordinate internal resources and third parties/vendors for the flawless execution of projects
- Ensure that all projects are delivered on-time, within scope and within budget
- Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Ensure resource availability and allocation
- Develop a detailed project plan to track progress
- Use appropriate verification techniques to manage changes in project scope, schedule and costs
- Measure project performance using appropriate systems, tools and techniques
- Report and escalate to management as needed
- Manage the relationship with the client and all stakeholders
- Perform risk management to minimize project risks
- Establish and maintain relationships with third parties/vendors
- Create and maintain comprehensive project documentation

- Managed Multivendor projects
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Required Skills

Project Management - Planning and Tracking the projects from customer side

Years of experience: at least 8+ years of experience in PM

Required certification: PMP, CSM preferred

Good business level bilingual skills in Japanese and English

Company Description