



## Bilingual Project Managers バイリンガルのプロジェクトマネージャー

### Job Information

**Recruiter**

[Hire Pundit Japan Corporation](#)

**Job ID**

1487436

**Industry**

IT Consulting

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

About half Japanese

**Job Type**

Permanent Full-time

**Location**

Japan

**Salary**

8 million yen ~ 10 million yen

**Refreshed**

February 24th, 2025 01:00

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

- Coordinate internal resources and third parties/vendors for the flawless execution of projects
- Ensure that all projects are delivered on-time, within scope and within budget
- Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Ensure resource availability and allocation
- Develop a detailed project plan to track progress
- Use appropriate verification techniques to manage changes in project scope, schedule and costs
- Measure project performance using appropriate systems, tools and techniques
- Report and escalate to management as needed
- Manage the relationship with the client and all stakeholders
- Perform risk management to minimize project risks
- Establish and maintain relationships with third parties/vendors
- Create and maintain comprehensive project documentation

- Managed Multivendor projects
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## Required Skills

Project Management - Planning and Tracking the projects from customer side

Years of experience: at least 8+ years of experience in PM

Required certification: PMP, CSM preferred

Good business level bilingual skills in Japanese and English

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