

MichaelPage

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## AP Accountant

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## Job Information

## Recruiter

Michael Page

## Job ID

1487349

## Industry

Automobile and Parts

## Job Type

Permanent Full-time

## Location

Tokyo - 23 Wards

## Salary

6 million yen ~ 8 million yen

## Work Hours

Super flex without core time

## Refreshed

July 26th, 2024 16:00

## General Requirements

## Career Level

Mid Career

## Minimum English Level

Business Level

## Minimum Japanese Level

Business Level

## Minimum Education Level

Bachelor's Degree

## Visa Status

No permission to work in Japan required

## Job Description

Manage the payment of invoices and expenses owed by the company to its suppliers and vendors. Ensure timely processing, accuracy, and compliance with financial policies and procedures of the company and Japan.

## Client Details

A global automotive company known for producing high quality vehicles and commercial vehicles. Recognised for its engineering quality and innovation in the automotive industry.

## Description

- Perform monthly, quarterly close activities
- Prepare and input journal entries and assigns accounting classifications to various records and transactions within established procedures and policy.
- Assist on tax filings, government information reports and management information reports.
- Communicate with various external/internal stakeholders

**Job Offer**

- The chance to become part of an experienced team of Accountants, and develop your career internally or in other branches of the company
- Low overtime and super flex time without core time and 4 days WFH per week
- Good competitive salary (up to 8M JPY) with the possibility to over perform and annual performance review with the possibility to receive a pay increase, unrelated to promotion

Page Group Japan is acting as an Employment Agency in relation to this vacancy.

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**Required Skills**

- Bachelor Degree or above
- 1-2 years experience in an Accounting or related position
- At least basic Excel and SAP skills
- Business Level Japanese (N2+) and English skills

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**Company Description**

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