

HR Manager - MNC

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Job Information

Recruiter

Michael Page

Job ID

1487027

Industry

Other

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

8 million yen ~ 12 million yen

Refreshed

July 23rd, 2024 15:39

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

As the first HR Manager in the business unit, this role is pivotal in aligning the company's HR initiatives and functions with business objectives. The HR Manager will serve as a strategic partner to the business, providing expert HR guidance and support to ensure the successful implementation of HR policies and programs.

Client Details

The client is a leading healthcare related firm with presence in key cities all over the world.

Description

- Act as a strategic partner to business leaders, understanding their goals and challenges, and providing HR solutions to meet business needs.

- Drive the implementation of HR strategies and initiatives aligned with the overall business strategy.
- Provide expert advice and support on HR policies, procedures, and best practices.
- Manage talent acquisition processes, including recruitment, selection, and onboarding.
- Facilitate performance management processes, including goal setting, performance reviews, and development plans.
- Support employee engagement and retention initiatives, fostering a positive and inclusive work environment.
- Handle employee relations matters, including conflict resolution, disciplinary actions, and grievance procedures.
- Collaborate with global HR teams to ensure alignment and consistency in HR practices.
- Conduct training and development programs to enhance employee skills and capabilities.
- Ensure compliance with local labor laws and regulations.
- Utilize HR data and analytics to drive informed decision-making and improve HR processes.

Job Offer

- Competitive salary and benefits package.
- Opportunities for professional growth and development.
- A dynamic and inclusive work environment.
- The chance to be part of a global leader in the industry.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Mika Lumayag on +813 6627 6059

Required Skills

- Fluency in both Japanese and English is required.
 - At least 5 years of experience in HR, preferably in an HRBP or similar role.
 - Strong knowledge of HR best practices and local labor laws.
 - Excellent communication and interpersonal skills.
 - Proven ability to work effectively in a multicultural environment.
 - Strong problem-solving and conflict resolution skills.
 - Ability to manage multiple priorities and adapt to changing business needs.
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Company Description

Michael Page is a leading professional recruitment consultancy specialising in the recruitment of permanent, contract and temporary positions on behalf of the world's top employers.