

## 【テクニカルプロジェクトマネージャー】国内大手デジタル企業

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## Job Information

## Recruiter

Michael Page

## Job ID

1486457

## Industry

Internet, Web Services

## Job Type

Temporary

## Location

Tokyo - 23 Wards

## Salary

7 million yen ~ 10 million yen

## Refreshed

July 18th, 2024 15:55

## General Requirements

## Career Level

Mid Career

## Minimum English Level

Business Level

## Minimum Japanese Level

Business Level

## Minimum Education Level

High-School or Below

## Visa Status

Permission to work in Japan required

## Job Description

As a Project Manager, you will be responsible for the entire project lifecycle, from initiation to closure. You will work closely with cross-functional teams (e.g., engineers, designers, marketing) to ensure all project deliverables are met.

## Client Details

Top leading Japanese E-commerce and digital company

## Description

- Partner with stakeholders to define project scope, goals, timelines, and budgets
- Develop and maintain detailed project plans using project management methodologies (e.g., Agile, Waterfall)
- Manage and allocate resources effectively to ensure project tasks are completed on time and within budget
- Identify and mitigate project risks and issues proactively
- Track project progress, monitor key performance indicators (KPIs), and communicate updates to stakeholders regularly
- Facilitate project meetings, manage communication channels, and ensure clear expectations are set for all team members
- Manage project documentation and ensure all deliverables are met according to the project plan

**Job Offer**

- Long-term renewable contract
- Competitive salary
- Attractive benefits
- Work hours: 9:00~17:30 (Break 12:00~13:00)

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Anno Takeuchion +81 3 6832 8666.

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**Required Skills**

- Bachelor's degree in Project Management, Business Administration, or a related field (or equivalent experience)
  - 5+ years of experience in project management
  - Proven track record of successfully delivering projects on time, on budget, and to scope
  - Strong understanding of project management methodologies (e.g., Agile, Waterfall)
  - Excellent proficiency in project management tools (e.g., MS Project, Jira, Asana)
  - Excellent communication, interpersonal, and collaboration skills
  - Strong analytical and problem-solving skills
  - Ability to prioritize effectively and manage multiple tasks simultaneously
  - Highly organized and detail-oriented with a focus on quality assurance
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**Company Description**

Top leading Japanese E-commerce and digital company