



## Accounting Manager (PR/093842)

### Financial Analysis and Reporting

#### Job Information

##### Recruiter

JAC Recruitment Vietnam Co., Ltd

##### Job ID

1486017

##### Industry

Property Developer, House-builder

##### Company Type

International Company

##### Job Type

Permanent Full-time

##### Location

Vietnam

##### Salary

Negotiable, based on experience

##### Refreshed

August 14th, 2024 06:00

#### General Requirements

##### Minimum Experience Level

Over 10 years

##### Career Level

Mid Career

##### Minimum English Level

Business Level

##### Minimum Japanese Level

None

##### Minimum Education Level

Bachelor's Degree

##### Visa Status

Permission to work in Japan required

#### Job Description

##### JOB RESPONSIBILITIES

##### Financial Analysis and Reporting

- Prepare and analyse financial statements, including income statements, balance sheets, and cash flow statements.
- Analyzing financial data and providing recommendations to improve profitability and efficiency
- Provide accurate and timely financial reports to management for decision-making purposes.
- Conduct financial analysis and provide insights to support strategic planning and budgeting processes. Recommends opportunities for profit maximization and profit sustainability.
- Overseeing the preparation of financial statements and reports for internal and external stakeholders

##### Product Costing Management

- Perform month end close activities related to cost accounting.
- Setting up, manage and control the company master data and costing methodology including the development and maintenance of standard costs of finished goods and production components in an ERP system.
- Prepare analysis of actual manufacturing costs and report variances from standard costs. All the variances shall be able to explain in full on time.
- Prepare estimates of new and proposed product or service costs.
- Compose reports specifying and comparing factors affecting prices and profitability of products or services.
- Maintain and improve processes and controls associated with manufacturing costs and inventory valuation.
- Ensure validity and accuracy of ERP through analysis and coordination with Systems development team.
- Assist in developing and documenting policies and procedures, including system requirements and internal controls.

#### Accounting Management

- Oversee financial operations, including accounts payable, accounts receivable, ensuring accuracy, timeliness, and compliance with internal controls and policies.
- Responsible for all aspects of financial accounting, including general ledger maintenance, reconciliations, and financial statement preparation
- Ensure the financial book closing is on time in full and comply with accounting standards (VAS and IFRS/GAAP if required)
- Managing the accounts payable and accounts receivable functions, including invoicing, collections, and vendor payments
- Regulatory Compliance: Ensure compliance with all financial regulations and reporting requirements, including GAAP (Generally Accepted Accounting Principles) and IFRS (International Financial Reporting Standards).
- Financial Systems Management: Oversee the implementation and maintenance of financial systems and software to streamline processes and improve efficiency in financial reporting and analysis.
- Tax Compliance: Ensure timely and accurate preparation of tax returns, including income tax, sales tax, and payroll tax. Stay up-to-date on tax laws and regulations to minimize tax liabilities and maintain compliance.
- Internal Controls: Establish and maintain internal controls to safeguard company assets and ensure the accuracy of financial records. Implement policies and procedures to prevent fraud and errors.
- Audit Management: Coordinate and manage external audits, ensuring all required financial information is provided to auditors in a timely manner. Address any audit findings and implement corrective actions as needed.
- Managing the cash flow and working capital of the organization to ensure financial stability and growth.

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#### Required Skills

##### **JOB REQUIREMENTS**

- 07+ years of financial management experience with a minimum of 04+ years of people management experience.
- Experience in food manufacturing is preferred.
- Proven experience in finance and accounting roles, with a focus on financial reporting and analysis.
- Strong knowledge of accounting principles, financial regulations, and standards (VAS, IFRS, GAAP), cost accounting principles and practices.
- Proficiency in financial management systems, cost accounting software and ERP systems.
- Understanding of Bill of Materials (BOM) structures and calculations, costing methods and cost roll processes.
- Good interpersonal skills, ability to communicate and manage well at all levels of the organization.
- Problem solving and creative skills and the ability to exercise sound judgment and make decisions based on accurate and timely analyses.
- High level of integrity and dependability with a strong sense of urgency and results-orientation.
- Attention to detail and a high degree of accuracy in data management and calculations.
- Ability to analyze product/service specifications and determine cost components.

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#### Company Description