

European Energy Company

Part Time Bilingual Business Analyst ◆ 東京リモート | 技術・金融業界でのデータ分析

◆ 週2-3日勤務 ◆ 日本市場でのビジネス拡大に携わるお仕事 ◆ ビジネスアナリスト経験

Job Information

Hiring Company

European Energy Company

Job ID

1484399

Industry

Other

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

Majority Non-Japanese

Job Type

Part-time

Location

Tokyo - 23 Wards

Salary

Based on hourly rate

Refreshed

December 18th, 2024 04:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level (Amount Used: English usage about 75%)

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Location: Remote (Must be located in the Tokyo area for client proximity)

Job Type: Part-Time (Potential to Evolve into Full-Time)

Salary: between 3000 & 4000 JPY/hour

Working hours: The working hours are flexible depending on the engagement with clients and the team, for estimation, you may expect around 40~60% a week (2~3 days a week).

About Us: We're a European vibrant scale-up in the renewable energy field, rapidly expanding. We're on the lookout for a skilled Bilingual Business Analyst to join us as we penetrate the Japanese market. This role is pivotal in our strategic initiatives for growth in Japan, contributing significantly to our market expansion efforts.

Your Role:

1. Client Communication:

- Serve as the primary liaison between Japanese clients and the internal development team.
- Conduct meetings with clients to gather and understand their business requirements, objectives, and challenges.
- Translate client requirements and feedback from Japanese to English and vice versa, ensuring clear and accurate communication.

2. Requirement Analysis:

- Analyze and document client requirements, creating detailed business requirements documents (BRDs), functional specifications, and user stories.
- Collaborate with clients to prioritize requirements and define the scope of the project.

3. Project Planning and Coordination:

- Develop comprehensive project plans outlining the scope, timeline, resources, and key milestones for project delivery.
- Work closely with project managers, developers, and QA teams to ensure that the client's requirements are clearly understood and met throughout the development lifecycle.
- Monitor project progress and provide regular updates to clients, ensuring transparency and managing expectations.

Required Skills

Requirements:

- Bachelor's degree in Business Administration, Computer Science, Information Technology, or a related field.
- Fluent in both English and Japanese, with excellent written and verbal communication skills in both languages.
- Minimum of 5 years of experience in data analysis, with a meticulous approach to detail.
- Proven experience as a Business Analyst or similar role, preferably in the technology or financial services industry.
- Strong analytical and problem-solving skills.
- Familiarity with software development methodologies, such as Agile and Scrum.
- Excellent organizational and time management skills, with the ability to handle multiple tasks and projects simultaneously.
- Strong interpersonal skills, with the ability to build and maintain relationships with clients and team members.
- Experience with business analysis tools and techniques, such as process modeling, data analysis, and requirement management.
- IT project experience is a plus.

Preferred Skills:

- Knowledge of power trading or financial services industry.
- Experience working with cross-functional and international teams.
- Familiarity with project management software, such as JIRA
- Certification in Business Analysis (e.g., CBAP, CCBA) or Project Management (e.g., PMP) is a plus.

Why you will love it:

- Be part of a team and culture that continuously grows and improves itself, fosters knowledge sharing, and promotes excellence in the way the company delivers its product to customers.
- Contribute to a company dedicated to renewable energy with a wider mission to help in the successful transition to green energy.
- Part-time role with the potential to evolve into a full-time position based on performance and business needs.
- A chance to participate in our establishment and growth in Japan, contributing to our market expansion and strategic initiatives.
- We offer competitive compensation and benefits package, along with opportunities for professional growth and contribution to a greener future.

If you are passionate about renewable energy and possess the necessary skills and experience, we would love to hear from you. Please submit your resume and a cover letter highlighting your relevant experience and why you are interested in this role.

Company Description