



【1200～1400万円】コンプライアンスマネジャー

欧州系外資医療メーカーでの募集です。内部統制・SOX・コンプライアンスのご経...

## Job Information

### Recruiter

JAC Recruitment Co., Ltd.

### Hiring Company

欧州系外資医療メーカー

### Job ID

1482768

### Industry

Pharmaceutical

### Company Type

International Company

### Job Type

Permanent Full-time

### Location

Tokyo - 23 Wards

### Salary

12 million yen ~ 14 million yen

### Work Hours

09:15 ~ 17:15

### Holidays

【有給休暇】 【有給休暇】 試用期間中は毎月1日付で1日付与、試用期間終了翌月1日付で4～20日間付与。 ※年間付与日数は入社月に...

### Refreshed

July 4th, 2024 12:00

## General Requirements

### Career Level

Mid Career

### Minimum English Level

Business Level

### Minimum Japanese Level

Native

### Minimum Education Level

Bachelor's Degree

### Visa Status

Permission to work in Japan required

## Job Description

【求人No NJB2070615】

- Responsibilities and Accountabilities
- ・ Compliance Structure and Programs

・ Develop a thorough understanding of the Company's business markets and third parties to identify trends and implement appropriate programs plans and strategies that aligns with the organization's goals and objectives.

- Stay abreast of changes in laws and regulations that may impact the organisation's compliance obligations.
  - Establish effective communication channels to promote a culture of compliance leadership and personal accountability within the organization.
  - Lead the internal Compliance Steering Committee and Third Party Due Diligence Programs. Collaborate with different departments to ensure that compliance requirements are integrated into business processes.
  - Develop and ensure robust records keeping system and processes.
  - Conduct risk assessments to identify areas of potential compliance vulnerability and collaborate with relevant stakeholders to develop and implement risk mitigation strategies.
  - Prepare and submit regular reports to senior management and regulatory bodies regarding the status of the compliance program.
- Compliance as a business partner
- Contribute to the development of country specific compliance policies and procedures and code of conduct; conduct compliance trainings (internal and external stakeholders) periodically and maintaining training records.
  - Deliver targeted compliance training programs for internal and external stakeholders periodically and maintaining training records to promote awareness and understanding of compliance requirements.
  - Review and monitor sales and marketing promotional materials and business proposals along with the relevant stakeholders to ensure it is in line with company compliance policy guideline local statutory rules as well as relevance laws and regulations.
  - Conduct periodic reviews and monitoring to ensure areas of the business are operating in accordance with relevant laws and regulations as well as internal policies and procedures and provides recommendations for compliant business activities.
  - Advise country management and functional leaders on new/ proposed legislation implement sensible changes to Company's compliance program to comply with new regulatory requirements and/ legislation.
  - Interpret and communicate complex regulatory requirements in a clear and understandable manner. Serve as a trusted advisor to business units on compliance matters providing timely and practical guidance.
  - Develop and implement procedures for addressing compliance violations and incidents. Lead and/or assist in internal compliance investigations compliance monitoring activities and compliance audits.
  - Lead in coordination with regional compliance/HQ on projects manage communication of resulting reports/ recommendations and support any required business remediation plans / corrective actions.
  - Perform other related duties and special projects as assigned by General Manager and/or Regional Compliance Director.

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## Required Skills

【必須要件】 ・ 製薬業界でのコンプライアンス業務経験 ・ 英語ビジネスレベル

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## Company Description

ご紹介時にご案内いたします