

# CYIENT

## Talent Acquisition Partner

### Job Information

**Hiring Company**

Cyient K.K.

**Subsidiary**

Cyient

**Job ID**

1469984

**Industry**

Other

**Company Type**

Large Company (more than 300 employees)

**Job Type**

Permanent Full-time

**Location**

Aichi Prefecture, Nagoya-shi Minami-ku

**Salary**

Negotiable, based on experience

**Refreshed**

September 17th, 2024 03:00

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

- You will manage recruitment campaigns, working directly with hiring managers to understand the requirements, and decide on the appropriate sourcing solution. Uses data-based evidence to address hiring manager expectations about the labour market and recruiting process.
- You will execute Talent fulfillment strategies for hiring mandates across the Service lines like Embedded, Plant Engineering, Digital, Mechanical and Semiconductor.
- You will ensure quality and approve job postings and adverts.
- Create shortlists of candidates and conduct interviews and assessments with hiring manager.
- You will provide feedback and coaching to the interviewed/assessed internal/external candidates in accordance with local practice and legislation.
- Conclude the selection process with the manager and the candidate, including offer negotiations and closing the vacancy once the job offer is accepted.
- You will effectively partner with the HR Operation team to ensure all administration and coordination with

- candidates/hiring managers run smoothly and efficiently (candidate scheduling, job offer processing, onboarding, etc.).
- Liaises with recruitment firms as required, ensuring that they have been provided with appropriate job briefs, and are fulfilling the requirements.
  - To provide local support other Talent & learning topics in Japan, say, talent management, Diversity and inclusion.
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## Required Skills

- Bachelor's or Master's degree in the area of Human Resources, Business Administration or similar.
  - Extensive experience of full life cycle recruitment, and passion in talent acquisition.
  - Demonstrated success with various recruiting strategies and techniques, as well as good candidate market understanding, and knowledge of supply of certain competencies
  - Excellent customer & service orientation
  - Knowledge of relevant recruitment tools and experience leveraging the tools to source candidates as well as manage relationships.
  - Excellent command of Japanese and English.
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