



Clinical Education Specialist

トップシェア製品多数保有のグローバル医療機器メーカー 日本でシェア拡大中！

Job Information

Hiring Company

Applied Medical Japan株式会社

Job ID

1469868

Industry

Medical Device

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Chiyoda-ku

Salary

5 million yen ~ 7 million yen

Work Hours

9:00~17:00 (休憩：60分) フレックスタイム制 (フルフレックス) 時間外労働有無：有

Refreshed

June 26th, 2024 09:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Position Title: Clinical Education Specialist

Job Purpose:

The primary responsibility of the Clinical Education Specialist (CES) is to support our initiatives within Japan to provide clinicians (primarily surgeons and surgical residents) with seminars and hands-on training opportunities that meet their educational needs and that align with the focus of Applied Medical. Specifically, the CES coordinates all aspects of the hands-on and virtual training programs that we support in areas such as: trans anal surgery, vNOTES, HALS, single-incision surgery, and basic laparoscopic skills. The CES provides support during cadaveric, porcine, and simulation courses.

Place in the Organization:

The CES works closely with local Field Implementation (Sales) team, Clinical Development, Clinical Education, Branding, Customer Service and RA/QA. The Clinical Education Specialist reports to the Clinical Education Manager directly who reports to the CD & CE Manager

Key Responsibilities:

- Identify and prioritize the training needs of our customers and support the development and implementation of appropriate training strategies/plans
- Build relationships with surgeons and societies that Applied Medical Japan can partner with to deliver high-quality training
- Work closely with the field team to assist them to meet their objectives via educational programs. Manage all aspects of the training courses that we offer, specifically:
 - Establish, vet and develop surgeon champions for course faculty and proctorships
 - Identify appropriate training facilities
 - In collaboration with the course faculty, develop the course agenda and selection criteria for participants
 - In collaboration with the Clinical Education and Branding team in the home office, prepare any materials (e.g. brochures) or agreements needed
 - Provide technical support to the faculty and participants during the course
 - Provide training/guidance to any non-CE team members that will be supporting the course
- Help define and implement the necessary training tools/models
- Analyze the effectiveness of training initiatives and provide senior management with regular updates and recommendations
- Develop an in-depth knowledge of the relevant surgical procedures and products
- Plan courses and help to ensure that spending stays within the limits of the CE budget

Required Skills**Requirements**

- College/university graduate
- Three or more years of experience in a similar or related role of organizing events, medical device sales, etc.
- Oral and written communication skills in Japanese
- Acquired business manner
- Good written and oral communication skills in English
- Availability to frequently travel (e.g., Average of 3-4 days a week), including some weekends and national holidays.
- Proven experience in facilitating events and building networks
- Strong project management skills;
- Strong clinical background;
- Proven assertiveness in facilitating events
- Strong follow-up skills; Proficiency in Microsoft Office including but not limited to Word, Excel, PowerPoint, and Outlook

Competencies

- Excellent time management and project management skills
- Highly detail oriented and organized
- Capable of effectively managing multiple deadlines and projects
- Ability to work independently and in a team environment
- Adept at working with people from a variety of different backgrounds
- Ability to adapt to rapidly evolving situations and perform troubleshooting

Physical Capabilities

N (Not Applicable) Activity is not applicable to this position.

O (Occasionally) Position requires this activity up to 33% of the time (0 - 2.5+ hrs/day)

F (Frequently) Position requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)

C (Constantly) Position requires this activity more than 66% of the time (5.5+ hrs/day)

Physical Demand

Stand O

Walk O

Sit F

Manually Manipulate O

Reach Outward O

Reach Above Shoulder O

Climb N

Crawl N

Squat or Keel N

Bend O

Grasp O

Speak O

Lift / Carry

5kg or less O

6-10kg O

11-20kg O

21-50kg N

Over 50kg N

Push / Pull

5kg or less ○

6-10kg ○

11-20kg ○

21-50kg ○

Over 50kg ○

勤務地：東京都千代田区内神田1-14-8 KANDA SQUARE GATE 6F（本社）

- 受動喫煙対策：屋内全面禁煙
- 転勤：当面なし
- 在宅勤務・リモートワーク：相談可（在宅）
- オンライン面接：可

雇用形態：正社員

- 雇用形態補足 期間の定め：無
- 試用期間：3ヶ月
但し、会社が必要と認めるときは試用期間を3ヶ月を限度として延長することがある。また特別な事情があるときは、これを短縮又は免除することもある。

待遇・福利厚生：通勤手当、健康保険、厚生年金保険、雇用保険、労災保険**休日・休暇**：

- 完全週休2日制（休日は土日祝日）
- 年間有給休暇10日～20日（下限日数は、入社半年経過後の付与日数となります）
- 年間休日日数125日
- 夏季休暇（4日）、年末年始休暇、私傷病休暇（1年度につき5日以内）

Company Description