

「金融、コンサル、IT」なら  j Career

【サステナビリティスタッフ】東証プライム上場大手コンサルティングファーム/SDGsに関心がある方歓迎/若手活躍中

大手コンサルティングファームの自社SDG's推進ポジション/事業企画に関わります

## Job Information

**Recruiter**

j Career Co.,Ltd.

**Job ID**

1463942

**Industry**

Business Consulting

**Company Type**

Large Company (more than 300 employees)

**Non-Japanese Ratio**

Majority Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards, Minato-ku

**Train Description**

Ginza Line, Toranomom Station

**Salary**

3.5 million yen ~ Negotiable, based on experience

**Salary Bonuses**

Bonuses included in indicated salary.

**Work Hours**

9:00~17:30 休憩時間： 60分

**Holidays**

完全週休二日制(土日祝) 慶弔休暇 年末年始 夏期休暇 有給休暇 創立記念日等

**Refreshed**

June 28th, 2024 02:00

## General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

## Job Description

当グループは、「お客様の企業価値の向上を通して、社会に貢献すること」を経営理念に掲げ、創業以来社訓の精神である「創造」・「責任」・「連帯」を遵守して経営を進めています。

お客様にIT技術と経営会計コンサルティングの融合によるイノベーションを提唱することで、お客様とともに成長・発展し、社会に貢献して参りました。

一方、2015年の国連サミットにおいて、グローバルな社会課題を解決し持続可能な世界を実現するための国際目標であるSDGsが採択される等、企業を取り巻く環境は大きく変化し、「サステナビリティ」という視点での経営活動が非常に重要な課題となっています。

当グループは、この大きな変化の中で、自社のサステナビリティ活動を経営の重要項目と位置づけ、「サステナビリティ推進室」を設置し、様々な課題に取り組んでおります。具体的には、気候変動や労働と人権の問題などのSDGs(持続可能な開発目標)に示された世界全体の様々な課題が引き起こすリスクを認識し、それらの課題の改善策を掲げ、着実に進めています。また弊社自らが課題解決のためのイノベーションを創出することで、新たなビジネスの成長機会に繋がることも捉えており、活動を更に推進するためにメンバーの増員を予定しています。

尚、配属部署は経営企画業務も兼務（事業計画の策定・遂行、グランドデザインの月次管理）しており、加えて当グループ全体の社内DX化の推進役も担っています。当社およびグループ各社の目指すべき方向を戦略的に策定し、計画立案と共に社内DXを活用した業務効率化を体感することが可能なポジションですので、会社運営を間近に感じながら働くこともできます。

#### ■就業環境：

人財教育にも注力しており、一般研修や専門分野研修などの業務外のトレーニングとOJTを有効に組み合わせ、人財の早期育成を図っております。また自己実現の達成に向けた資格取得支援制度や日々の業務から得た知識、経験を論文として発表する社内論文コンテストなど、向上意識の高い人ほどそのシステムを利用できる環境が整っております。若手も活躍しています。

The Group's management philosophy is "to contribute to society through the enhancement of our clients' corporate value," and since our founding, we have adhered to the spirit of our company motto: "Creation," "Responsibility," and "Solidarity" in the conduct of our business.

We have grown and developed together with our clients and contributed to society by advocating innovation through the integration of IT technology and management accounting consulting to our clients.

Meanwhile, with the adoption of the SDGs, international goals for solving global social issues and realizing a sustainable world, at the United Nations Summit in 2015, the environment surrounding companies has changed dramatically, and management activities from the perspective of "sustainability" have become extremely important issues.

In the midst of this major change, the Group has positioned its own sustainability activities as an important management issue and established the Sustainability Promotion Office to address various issues. Specifically, we recognize the risks posed by the various global issues outlined in the Sustainable Development Goals (SDGs), such as climate change and labor and human rights issues, and we are steadily advancing with measures to remedy these issues. We also believe that creating our own innovations to solve these issues will lead to new business growth opportunities, and we are planning to increase the number of members in order to further promote our activities.

In addition, the department to which you will be assigned is also responsible for corporate planning (formulation and execution of business plans and monthly management of grand designs), and is also in charge of promoting internal DX for the entire group. In this position, you will be able to strategically formulate the direction that the company and its group companies should take and experience the improvement of operational efficiency through the use of internal DX along with planning.

#### Working environment:

We focus on human resource education, effectively combining off-the-job training such as general training and specialized field training with on-the-job training in order to develop human resources at an early stage. In addition, we have an environment where people with a high level of ambition can take advantage of systems that support the acquisition of qualifications to achieve self-fulfillment, as well as internal essay contests in which employees present their knowledge and experience gained through daily work as essays.

Young people are also active.

創業以来約50年に渡りBPOサービスを行ってきた弊社では、継続的な業務改革コンサルティングを通じてお客様の“機能強化領域”における業務運営をサポートする「High Value BPO」と、定型化された“コスト削減領域”の業務運営をより効率化する「通常BPO」をニーズに合わせて提供することで、お客様がBPOサービス導入の効果を最大限に発揮できるよう取り組んでいます。

Our company, which has been providing BPO services for about 50 years since its establishment, has "High Value BPO" that supports business operations in the "functional enhancement area" of customers through continuous business reform consulting, and standardized "cost reduction". We are working to maximize the effects of introducing BPO services by providing "normal BPO" that makes business operations in the "area" more efficient according to needs.

## Required Skills

#### ■必須条件：下記いずれか

- ・ 事務スタッフとしてデータ収集やドキュメント作成の経験のある方（エクセル、ワード、パワーポイントの操作が得意であること）
- ・ 事業会社の経営企画部や総務部などでサステナビリティ領域に携わっている方
- ・ SDGs（持続可能な開発目標）など、社会貢献活動に興味のある方（NPO法人などで社会貢献活動に参加してきた方）
- ・ 誰とでも円滑なコミュニケーションが取れ、フットワーク力のある方

■歓迎条件

- ・ IT業界やコンサル業界で就業経験のある方  
(プロジェクト体制での業務経験のある方)
- ・ 情報システムに関する知見のある方 (ITパスポート、基本情報技術者)

Required: One of the following

- Experience in data collection and document preparation as an administrative staff member.  
(Must be good at Excel, Word, and PowerPoint operations)
- Those who are involved in the area of sustainability in the corporate planning department or general affairs department of a business company.
- Those who are interested in social contribution activities such as SDGs (Sustainable Development Goals).  
(Those who are interested in social contribution activities such as SDGs (Sustainable Development Goals)).
- Those who can communicate smoothly with anyone and have good footwork skills.

Welcome Conditions

- Those who have experience working in the IT or consulting industry.  
(Those with experience working in a project structure)
- Those with knowledge of information systems (IT Passport, Basic Information Technology Engineer)

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## Company Description