



Fund Manager | ~15M,

WFH, Performance bonus,

Job Information

Recruiter

iWill Capital G.K.

Hiring Company

A leading global investment company for logistics, facilities an

Job ID

1460140

Division

Accounting & Finance

Industry

Asset Management

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

Majority Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

9 million yen ~ 15 million yen

Work Hours

9 : 30~18:00 実働7.5 時間、休憩60 分

Holidays

(休日): 土、日、祝日

Refreshed

June 19th, 2024 05:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Responsibilities

*We will assign you to the following team according to your aptitude and aspirations.

<Fund Operation Team>

- Overseas/domestic investor reporting for funds under management (opportunistic to core)
 - General cash management operations (capital calls, capital reductions, dividends, etc.)
 - Overseas/domestic vehicles for each fund (IFRS)
 - Monthly/quarterly/annual closing operations and audit support related to JGAAP)
 - Coordination with external accounting firms outsourcing SPC accounting operations, quality control and monitoring
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- Private open-end placement in operation Fund management operations for the fund
 - fund performance and monitoring
 - investor relations (domestic and overseas IR), investment unit management, various reporting responses,
 - planning and promotion of portfolio strategy through cooperation with the asset management team, annual operation plan, and budget.
 - Creation of risk/return analysis of investment projects, consideration of sales (Hold-Sell Analysis), and support for execution / fundraising

[Grade]

Manager

Required Skills

Qualifications

《Requirements》

- Basic knowledge of accounting/bookkeeping or investment/finance
 - Business-level Excel skills (can handle vlookup and sumif sufficiently)
 - University graduate or above
- *However, personality aspects (cooperation, communication skills, logical thinking)

(Desired requirements)

Experience in investment and financing in the real estate field

- Work experience related to fund management and asset management
- Experience in managing outsourced companies
- Experience in communicating with overseas bases
- Basic English skills (Ability to read and write emails, etc.)
- Person with qualifications such as US certified public accountant, certified public accountant, tax accountant, etc.
- Accounting experience according to international accounting standards

The desired profile...

- Those who are willing to take on new challenges that they have never experienced in their career and enjoy it
- Those who are able to build good relationships with their own team, staff at the Singapore headquarters, and other departments
- Those who can flexibly respond to the growth and changes of the company
- Those who can think independently and take action
- Those who can work collaboratively
- Business partners (auditing corporations, tax accountant corporations, outsourcing business)

Company Description