CareerCross

PROPEL CONSULTING

Country IT Manager (Japan)

Job Information

Recruiter
Propel Consulting K.K.

Job ID
127077

Division
IT Department

Industry
Real Estate Brokerage, Management

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
9 million yen ~ 14 million yen

Refreshed
November 19th, 2024 00:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Fluent

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

In support of company's growth strategy, this role will ensure optimal services and delivery for digital transformation as the company grows and makes further acquisitions.

The candidate needs to be able to support in-house applications, company infrastructure, security and overall IT management.

There will also be a need for vendor management and project delivery with this role.

Applicants should be able to communicate, engage and influence key business users to understand pain points, project deliverables and to ensure technology adoption.

This role requires the candidate to have experience and skills with several of the following technologies:

- CRM experience, preferably Zendesk, or any similar customer relationship management applications in a commercial

setting.

- Windows 10/11, Active Directory, Office 365, Teams, Outlook, Sharepoint, MS Forms, Powerapps and PowerBI.
- Endpoint protection – MS Defender, TrendMicro or other tools for EDR, threat detection tools.
- In-House Real Estate Management Applications
- Able to lead in Project Management, Vendor Management, Technical Support.
- Documentation of IT policies and SOPs pertaining to the maintenance of IT infrastructure architecture.
- Provide troubleshooting.
- Responsible for Japan's corporate offices and also support global IT policies locally.

Required Skills

- Experience in IT, Application and/or Infrastructure Management within a small to medium size corporate environment.
- Degree in Computer Science / Information Technology or equivalent business administration.
- Good communication skills, meaning Japanese (fluent) and English (business), and able to face off and manage country management / executive level stakeholders.
- Application enhancements and support.
- IT Service Desk experience is preferred.
- Cybersecurity experience is preferred.
- A blended technical skillset across applications, digital, networking, security, end user support would be the best fit for this role.

Company Description

Propel Consulting is an Executive Search Company based in Tokyo. We specialise in providing international businesses with bilingual executives and mid-level professionals.

Our team of experienced consultants collaborate to identify and service the unique needs of candidates and clients across a wide range of industries. We achieve excellence by developing creative solutions that utilise our broad-reaching networks, technology based tools and relevant expertise.

Our innovative approach ensures that we can introduce the best candidates to our clients and the best opportunities to our candidates.

We have helped numerous professionals to join some of the leading international companies in Japan. Our experience enables us to provide candidates with the best opportunities available in their industry.

We will also provide help and support throughout the entire process including: interview advice, resume tips, compensation negotiation and helping you to resign from your present position.

For more information about Propel Consulting, please visit our website: http://www.propel.jp