



Facilities Supervisor

Job Information

Recruiter

Propel Consulting K.K.

Job ID

1203031

Industry

Other (Real Estate, Construction)

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

7.5 million yen ~ 11 million yen

Refreshed

October 4th, 2024 06:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Native

Minimum Education Level

Technical/Vocational College

Visa Status

Permission to work in Japan required

Job Description

A Snapshot

As the Facilities Supervisor, you will report to the Critical Environment Facilities Manager (CE FM), and work closely with the rest of the Operations team, making your mark in a number of ways:

You will support all aspects of data centre operations to achieve 100% uptime and compliance with customer SLAs
 You will, alongside the Facilities Manager, Smart Hands & Security vendors as well as any other 3rd party vendors (including soft services)

Your Day to Day

Either a portion of the data centre site or a portfolio of customers will be allocated to each Facilities Supervisor. The Facilities Supervisor then manages this sub-section of the site, reporting and escalating as required;

Effectively manage the site and achieve 100% uptime and compliance with customers SLAs
 Act as a primary point of contact for the site Facilities Provider, managing the site activities.
 Oversee the planning and coordination of all preventive maintenance and repair works; ensure change management and incident management procedures are followed; coordinate activities as required with customers
 Coordinate with the development team to manage construction activity and installations, to ensure system design, installation and testing adhere to operational standards
 Ensure adherence to site operating procedures and any other documentation required by law

Maintain compliance with local regulatory requirements including environmental, building, fire, electrical, hydraulic, occupational health & safety
 Primary operational contact for customers and local point of escalation during emergency events and day-to-day operations
 Attend witness testing of all equipment during commissioning to validate sequence of operations and receipt of all operational documentation
 Manage provisioning of data centre services including connectivity, power services, deployment and any additional services to be delivered to the data centre customers
 Manage minor capital projects for customers/internal purposes
 Manage all maintenance and repair vendors and OPEX budget
 Track operational metrics, data and analyse risks
 Conduct regular property inspections
 Take part in on-call escalation roster

Required Skills

Requirements

You have a minimum of 3 years of mechanical and electrical experience in data centres, facilities, engineering operations, trades or related fields
 Ideally, you have electrical or mechanical trade background
 You are able to establish and review Method of Procedure documents, incident reports, emergency event summaries, root cause analysis reports, and O&M manuals
 You have successfully managed 3rd party service providers or worked for a facilities provider; negotiating quote and pricing for services
 You are familiar with working with Customer Portals, BMS, Computerized Maintenance Management Systems
 You are incredibly flexible and forward-thinking and energized by change
 You excel at communication; you can deliver effective presentations to your stakeholders and management
 You are passionate about helping to grow a business in its early development phase

Company Description

Propel Consulting is an Executive Search Company based in Tokyo. We specialise in providing international businesses with bilingual executives and mid-level professionals.

Our team of experienced consultants collaborate to identify and service the unique needs of candidates and clients across a wide range of industries. We achieve excellence by developing creative solutions that utilise our broad-reaching networks, technology based tools and relevant expertise.

Our innovative approach ensures that we can introduce the best candidates to our clients and the best opportunities to our candidates.

We have helped numerous professionals to join some of the leading international companies in Japan. Our experience enables us to provide candidates with the best opportunities available in their industry.

We will also provide help and support throughout the entire process including: interview advice, resume tips, compensation negotiation and helping you to resign from your present position.

For more information about Propel Consulting, please visit our website: <http://www.propel.co.jp>